

FEB 12 2015

## EXPENSE CLAIM FORM - President, VP, Board

DATE February 10, 2015

VENDOR/STAFF# (as applicable) 100693 NAME Jack Davis Position President  
(Claimant/Payee) FIRST MIDDLE LAST

Permanent Mailing Address: [REDACTED]

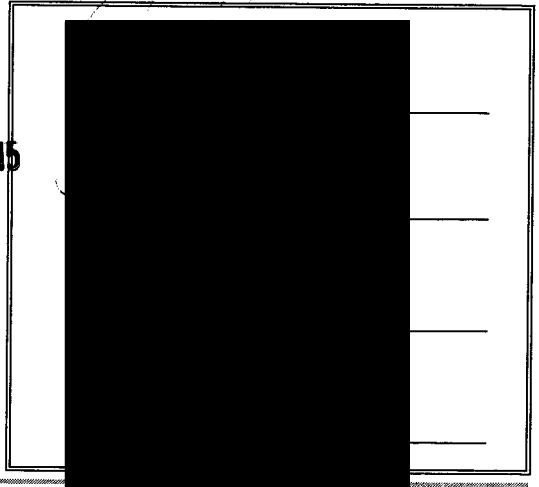
Itinerary and Purpose of Travel/Expense: DFC Summit, La Jolla, California

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Description	NET Amount	GST Amount	Total Amount
1	Jan 12/15	Travel-General (Pres,VP)	3101	2100	890900	800				Hotel - 3 days - \$810.00US	\$ 970.86		\$ 970.86
2	Jan 12/15	Travel-Meals	3106	2100	890800	800				Hotel Meals - \$129.51 US	\$ 155.23		\$ 155.23
3	Jan 12/15	Travel-General (Pres,VP)	3101	2100	890800	800				Taxi - \$62.10 US	\$ 74.43		\$ 74.43
4	Jan 12/15	Travel-General (Pres,VP)	3101	2100	890800	800				Flight - Calgary - La Jolla	\$ 629.86		\$ 629.86
5	Jan 12/15	Travel-General (Pres,VP)	3101	2100	890800	800				Seat Fee	\$ 50.00	\$ 2.50	\$ 52.50
6	Jan 12/15	Travel-General (Pres,VP)	3101	2100	890800	800				Seat Fee - \$41.75 US	\$ 50.04		\$ 50.04
7	Jan 17/15	Travel-General (Pres,VP)	3101	2100	890800	800				Airport Parking	\$ 71.40	\$ 3.57	\$ 74.97
8	Jan 17/15	Travel-General (Pres,VP)	3101	2100	890800	800				Travel to Airport	\$ 80.38	\$ 4.01	\$ 84.39
9	Jan 17/15	Travel-General (Pres,VP)	3101	2100	890800	800				Return Flight	\$ 323.53		\$ 323.53
10			#N/A	2100									\$ -
11			#N/A	2100									\$ -
12			#N/A	2100									\$ -
13			#N/A	2100									\$ -
14			#N/A	2100									\$ -
15			#N/A	2100									\$ -
16			#N/A	2100									\$ -
17			#N/A	2100									\$ -
18			#N/A	2100									\$ -
19			#N/A	2100									\$ -
20			#N/A	2100									\$ -
<b>Total Expenses : A</b>													<b>2,415.81</b>

GL Code Summary										
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	Travel-General (Pres,VP)	890900	2100	800				#####	10.08	2,260.58
3102	Travel-General (BOG)	890900	2100	800				-	-	-
3105	Travel-Accommodation	890900	2100	800				-	-	-
3106	Travel-Meals	890900	2100	800				155.23	-	155.23
3107	Travel-Incidentals	890900	2100	800				-	-	-
3610	Hosting	890900	2100	800				-	-	-
3611	Hosting (Alcohol)	890900	2100	800				-	-	-
6132	Travel Advance	890900	2100	800				-	-	-
	Other1	890900	2100	800				-	-	-
	Other2	890900	2100	800				-	-	-
	Other3	890900	2100	800				-	-	-
<b>Total</b>										<b>2,415.81</b>

Travel Advance	B	<span style="background-color: black; color: black;">[REDACTED]</span>
Balance Due to Claimant	A-B	<b>2,415.81</b>

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.



ENTERED FEB 18 2015

Return to Requestor (RTR)		Mail to Claimant	
Requestor Name (if RTR)			
Requestor Dept (if RTR)			
Prepared by (if not claimant)			

**Pauline Martin**  
Manager, Special Projects / Institutional Research  
The Banff Centre  
107 Tunnel Mountain Drive  
Box 1020, Banff, Alberta T1L 1H5, Canada  
tel: 403.762-6240  
fax: 403.762-6116  
banffcentre.ca

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EXPENSE CLAIM FORM - President, VP, Board
DATE February 10, 2015

VENDOR/STAFFS (as applicable) 100693      NAME (Claimant/Employee) Jack Davis      Position President

Permanent Mailing Address \_\_\_\_\_      MIDDLE \_\_\_\_\_      LAST \_\_\_\_\_

Itinerary and Purpose of Travel/Expense: DPC Summit, La Jolla, California

Date	Description	Account	Sub-account	Amount	Amount	Amount
Jan 12/15	Travel-General (Pres,VP)	3101	800800	800		Hotel - 3 days - \$910.00US \$ 970.00 \$ 970.00
Jan 12/15	Travel-Meals	3108	800800	800		Hotel Meals - \$129.81 US \$ 155.23 \$ 155.23
Jan 12/15	Travel-General (Pres,VP)	3101	800800	800		Taxi - \$82.10 US \$ 74.43 \$ 74.43
Jan 12/15	Travel-General (Pres,VP)	3101	800800	800		Flight - Calgary - La Jolla \$ 629.06 \$ 629.06
Jan 12/15	Travel-General (Pres,VP)	3101	800800	800		Seat Fee \$ 50.00 \$ 2.50 \$ 52.50
Jan 12/15	Travel-General (Pres,VP)	3101	800800	800		Seat Fee - \$41.75 US \$ 50.04 \$ 50.04
Jan 17/15	Travel-General (Pres,VP)	3101	800800	800		Airport Parking \$ 71.40 \$ 3.57 \$ 74.97
Jan 17/15	Travel-General (Pres,VP)	3101	800800	800		Travel to Airport \$ 80.38 \$ 4.01 \$ 84.39
Jan 17/15	Travel-General (Pres,VP)	3101	800800	800		Return Flight \$ 323.53 \$ 323.53
		#N/A				\$ -
		#N/A				\$ -
		#N/A				\$ -
		#N/A				\$ -
		#N/A				\$ -
		#N/A				\$ -
		#N/A				\$ -
		#N/A				\$ -
		#N/A				\$ -
		#N/A				\$ -
		#N/A				\$ -
		#N/A				\$ -
		#N/A				\$ -

Travel-General (Pres,VP)	800900	800			2,280.58
Travel-General (Pres,VP)	800900	800			
Travel-Accommodation	800900	800			
Travel-Meals	800900	800		155.23	155.23
Travel-Transportation	800900	800			
Housing	800900	800			
Housing (Alcohol)	800900	800			
Travel Advance	800900	800			
Other1	800900	800			
Other2	800900	800			
Other3	800900	800			

Return to Requestor (RTR)		Mail to Claimant	
Requestor Name (if RTR)			
Requestor Dept (if RTR)			
Prepared by (if not claimant)			

Financial Services      Date

Room No.:

0903

Davis, Mr. Jack

Folio No.:

Arrive: 37H5UI  
Depart: 01/12/15  
Rate: 01/12/15  
Package: 01/17/15

Clerk:

Page# 1  
DN

No. in Party:

Deposit Rec'd: Adults 2 Children Others

Date	Code	Description	Charges	Credits
11/21/14				270.00
01/12/15	INROOM 1	IN ROOM DINI #\01-00120	45.26	
01/12/15	GRPRCH 1	ROOM CHARGE-GROUP	240.00	
01/12/15	RTAX 1	ROOM TAX	25.20	
01/12/15	TTAX 1	SDTMD ASSESSMENT	4.80	
01/13/15	MINI 1	MINI BAR #\01-00095	10.94	
01/13/15	GRPRCH 1	ROOM CHARGE-GROUP	240.00	
01/13/15	RTAX 1	ROOM TAX	25.20	
01/13/15	TTAX 1	SDTMD ASSESSMENT	4.80	
01/14/15	LASALA 1	LA SALA/TERR #\01-00251	15.88	
01/14/15	GRPRCH 1	ROOM CHARGE-GROUP	240.00	
01/14/15	RTAX 1	ROOM TAX	25.20	
01/14/15	TTAX 1	SDTMD ASSESSMENT	4.80	
01/15/15	MINI 1	MINI BAR #\01-00111	28.51	
01/15/15	MED 1	MEDITERRANEA #\01-00138	28.92	
01/15/15	GRPRCH 1	ROOM CHARGE-GROUP	240.00	
01/15/15	RTAX 1	ROOM TAX	25.20	
01/15/15	TTAX 1	SDTMD ASSESSMENT	4.80	
01/16/15	MED 1	MEDITERRANEA #\01-00127	51.28	
01/16/15	MINI 1	MINI BAR #\01-00189	7.30	
01/16/15	LARUE 1	CAFE LA RUE #\01-00300	60.46	
01/16/15	GRPRCH 1	ROOM CHARGE-GROUP	270.00	
01/16/15	RTAX 1	ROOM TAX	28.35	
01/16/15	TTAX 1	SDTMD ASSESSMENT	5.40	
01/17/15	GRPRCH 1	ROOM CHARGE-GROUP	-30.00	
01/17/15	RTAX 1	ROOM TAX	-3.15	
01/17/15	TTAX 1	SDTMD ASSESSMENT	-0.60	

Subtotals \$ 1598.55 270.00

BALANCE DUE \$ 1328.55

3105 = \$210.00 OSL → 75.00 (1)  
 3106 = \$129.50 OSL → 155.00 (2)  
 1,125.10 OSL



# Fwd: Receipt from IZ Transportation

3 days ago 9:23 PM

From jack davis

To

This is the cab fare from the La Valencia to the airport in San Diego

Begin forwarded message:

Date: January 17, 2015 at 11:18:03 AM MST

From: Square <noreply@messaging.squareup.com>

Reply-To:

r\_oiyu2mshkzatiukqjzmeirkw.rYUZ.tTVj3xu4a4ycaJ10.cab3f2bc8aa1c86af5409b88a492f279d563aa28@reply.squareup.com

To: ceo.mobile@me.com

Subject: Receipt from IZ Transportation

**Things just got easier.**

Now when you shop at sellers who use Square, your receipts will be delivered automatically.

[Learn more.](#)



IZ Transportation



How was your experience?



\$62.10 US

3

74.43 C&N

Custom Amount	\$54.00
Subtotal	\$54.00
Tip	\$8.10
Total	\$62.10 US

*Paul* \$74.43 CW,

Visa 9969 1/17/2015, 10:16 AM  
#a35l

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-245-200

American Airlines

Plan Travel

Travel Information

AAdvantage

Note: This reservation cannot be changed online because it includes travel outside the United States, Puerto Rico and/or US Virgin Islands. Please contact us for assistance.

Calgary to San Diego

**Monday January 12, 2015 – Friday January 16, 2015**

<b>AA Record Locator</b> <b>NHMKTR</b>	<b>Reservation Name</b> <b>YYC/SAN</b>
<small>Your record locator is your reservation confirmation number and will be needed to retrieve or reference your reservation</small>	<b>Status: Ticketed Jan 09, 2015</b>

Flight	Depart	Arrive	Fare Amount
<b>American Airlines</b> <b>8155</b> <small>Operated by WestJet</small>	<b>Calgary (YYC)</b> January 12, 2015 09:00 AM <small>Travel Time: 3 h 10 m Cabin Class: Economy Seat: unassigned</small>	<b>San Diego (SAN)</b> January 12, 2015 11:10 AM <small>Booking Code: S Plane Type: 73H</small>	<b>Adult</b> 2 x \$982.00 CAD = <b>\$982.00 CAD</b>
<b>Taxes &amp; Carrier-Imposed Fees</b>			<b>Taxes</b> = \$277.72 CAD
			<b>Carrier-Imposed Fees</b> = \$0.00 CAD
<b>Flight Subtotal</b>			<b>\$1,259.72 CAD</b>

**Flight Change** [View Online Flight Change](#)

Same-Day Flight Change allows you to change to a different flight with the same origin/destination and the same calendar date. Pricing varies based on current ticketed fare.

**Baggage Information**

View Baggage details for all the information you need to choose whether to carry or check.

[Show Baggage Details](#)

**Passenger Summary**

Save time at the airport! Add your travel information below to check-in online.

**JOHN DAVIS** [More information needed to travel](#)

**Trip Contact Information**

We may need to contact you in the event there is important information relevant to your trip. Please enter your cell phone number. This information will not be used for marketing purposes.

1  Area Code and Number

Summary	Required	Optional
More information is required before this passenger can travel.	Secure Flight Information	Frequent Flyer Number

• ple Jan  
- \$221 →  
Per person credit  
\$ 629.86  
Jack Davis

4

Summary	Required	Optional
More information needed to travel		
<b>Trip Contact Information</b>		
We may need to contact you in the event there is important information relevant to your trip. Please enter your cell phone number. This information will not be used for marketing purposes.		
1	<input checked="" type="checkbox"/> Area Code and Number	
Summary	Required	Optional
More information is required before this passenger can travel.	Secure Flight Information	Frequent Flyer Number
<b>Use caution when packing</b>		
Some everyday products, like aerosol spray starch, can be dangerous when transported on the aircraft in carry-on and/or checked baggage. Changes in temperature or pressure can cause some items to leak, generate toxic fumes or start a fire. Carriage of prohibited items may result in fines or in certain cases imprisonment. Please ensure there are no forbidden hazardous materials in your baggage like:		
Lithium batteries	Explosives	Aerosol
	Flammables	Oxidizers
	Toxins	Radioactive
		Corrosives

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
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
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buy  Miles

by  Travel



PAYMENT RECEIPT / RECU DE PAIEMENT

Name/Nom  
DAVIS/JOHN

PNR  
NHMKJE

Date  
11JAN15

Time/Heure  
9:59AM

Description	Fee/Frais (CAD)	GST/TPS	Total (CAD)
SEAT FEE	\$100.00	5.00	105.00
	\$100.00	5.00	105.00

Total (CAD)  
DAVIS/JOHN

\$50.00 \$2.50

\$50.00 \$2.50

GST/TPS No. 12082807956  
QST/TVQ No. 866112535

5





PAYMENT RECEIPT / RECU DE PAIEMENT

Name/Nom  
DAVIS/JOHN

PNR  
YQOMDO

Date  
16JAN15

Time/Heure  
1:50PM

Description	Fee/Frais (USD)	Total (USD)
SEAT FEE [REDACTED]	\$83.50	83.50
	\$83.50	83.50

Total (USD)  
DAVIS/JOHN  
\$41.75  
[REDACTED]  
\$41.75

50.04 ca  
@1.1986

6

[REDACTED]

GST/TPS No. 12082807956  
QST/TVQ No. 866112535



Trip to:  
**[700 - 702] Tunnel Mountain Rd**  
 Banff, AB T1L  
 281.32 kilometres / 3 hours 8 minutes

Notes

$281.32 \times .3 = 84.39$   
 GST - 4.01

8

**[700 - 702] Tunnel Mountain Rd, Banff, AB T1L**

- 1. Start out going southwest on Tunnel Mountain Rd toward Otter Lane. [Map](#) **1.0 Km**  
1.0 Km Total
- 2. Turn sharp right onto Deer St. [Map](#) **0.2 Km**  
1.2 Km Total
- 3. Take the 1st left onto Fox St. [Map](#) **0.1 Km**  
1.3 Km Total
- 4. Take the 1st right onto Banff Ave. [Map](#) **3.4 Km**  
4.7 Km Total
- 5. Merge onto TC-1 E toward Calgary. [Ma](#) **123.2 Km**  
127.9 Km Total
- 6. Turn slight left. [Map](#) **0.1 Km**  
128.1 Km Total
- 7. Merge onto AB-2 N / Queen Elizabeth Deer. [Map](#) **8.0 Km**  
136.1 Km Total
- 8. Turn right onto [Map](#) **0.5 Km**  
136.6 Km Total
- 9. Turn right onto [Map](#) **0.5 Km**  
137.1 Km Total
- 10. Turn right onto [Map](#) **1.6 Km**  
138.7 Km Total
- 11. Turn right onto [Map](#) **0.7 Km**  
139.4 Km Total
- 12. Turn right onto [Map](#) **0.1 Km**  
139.6 Km Total
- 13. Turn right onto [Map](#) **0.7 Km**  
140.3 Km Total
- 14. 2000 AIRPORT RD NE. [Map](#)

**RECEIPT**  
**GST NO. R122556194**

EXIT No. A4  
 IN: 01/12/15 07:06  
 OUT: 01/17/15 16:34  
 DURATION: 5 09: 28  
 PAID: \$ 124.95  
 (GST INCLUDED)



THANK YOU FOR  
 YOUR VISIT

7

$124.95 \times 5 \div 105 = 5.95$  GST  
 $124.95 - 5.95 = 119.00$   
 $119 \div 5 = 23.80$  / DAY  
 3 DAYS = 71.40  
 GST 3.57  
74.97

A to B Travel Estimate: 140.29 km - about 1 hour 32 minutes

# Reservation Confirmation

1 week ago 8:53 AM

From WestJet Airlines

To john davis



WestJet  
22 Aerial Place N.E.  
Calgary, Alberta,  
Canada  
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.  
Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.  
This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

## Booking Confirmation

Your reservation code is: YQOMDO

Main contact: Mr john davis

E-mail: [REDACTED]

Phone Number [REDACTED]

For more information on flying with WestJet, including baggage fees, please visit Travel Info

Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the following details as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.

If you are flying to Dublin, there are also some specific regulations you should be aware of before you leave.

### Guest

Mr. john davis

Flight

San Diego (SAN)-Calgary (YYC)

[REDACTED]  
Ticket Number TN8382104262963

Seat SAN-YYC: \*

Flight

San Diego (SAN)-Calgary (YYC)

[REDACTED]  
Ticket Number TN8382104262964

Seat SAN-YYC: \*

### Air Itinerary Details

WS1565 San Diego, US Calgary, CA Fare type:  
 WestJet Sat 17 Jan, Sat 17 Jan, Econo  
 2015 12:00 PM 2015 04:23 PM Non-stop

&nbsp;

### Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	USD 231.00	USD 7.50	USD 31.43	USD 269.93	x 2	USD 539.86
Total airfare:						USD 539.86

### Tax details

*THE FARE 269.93 USD @ 1.1986 = 323.53 CAD*

Rate code	Description	Amount
US	U.S. Transportation Tax (Domestic)	USD 34.66
ZP	U.S. Flight Segment Tax	USD 8.00
XF	U.S. Passenger Facilitation Charge	USD 9.00
AY	U.S. September 11th Security Fee	USD 11.20
Total taxes:		USD 62.86

### Fare family benefits

#### SAN-YYC: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD for flights within Canada or to/from the U.S.<sup>1</sup>
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece<sup>1</sup>

<sup>1</sup> Not applicable on flights operated by our airline partners

### Total



USD 539.86



## 10-Year Currency Converter

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All Bank of Canada exchange rates are indicative rates only, obtained from averages of transaction prices and price quotes from financial institutions. Please read our full terms and conditions

(<http://www.bankofcanada.ca/terms/#fx-rates>) for details.

Conversions are based on Bank of Canada nominal noon exchange rates, which are published each business day at about 12:30 ET.

View or save this data in: [SDMX](#), [XML](#), [CSV](#)

### View data for the past:

---

- 1 week
- 2 weeks
- 1 month
- 3 months
- 6 months
- 1 year

**939.51 USD ( U.S. dollar (noon) )**

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**CAD ( Canadian Dollar )**

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Date	CAD = Canadian Dollar	Exchange rate
2015-01-16	1,126.10 CAD	1.1986 [0.8343]

### See Also

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Daily Currency Converter (<http://www.bankofcanada.ca/rates/exchange/daily-converter/>)

### Why is the Currency I'm Looking for Not Listed Here?

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The Bank currently collects data for about 55 foreign currencies. This data is intended primarily for people with a research interest in foreign exchange markets, and represents a sampling of currencies from various regions. It is not meant to be an exhaustive listing of all world currencies.

### Are the Exchange Rates Shown Here Accepted by Canada Revenue Agency?

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Yes. The Agency accepts Bank of Canada exchange rates as the basis for calculations involving income and expenses that are denominated in foreign currencies.